

## Padbury Parish Council

**DRAFT** Minutes of the Padbury Parish Council Meeting held on Tuesday 10<sup>th</sup> September 2024 at 7pm

Present: Councillors P Burton (Chairman), S Dickens, F Morris, V Murray, D Green and D Barnes

Also present: P Molloy (Clerk), Buckinghamshire Councillor B Stanier and two residents

### 38. **Period of Public Participation**

Residents raised their concern regarding planning application 24/02136/APP – in conservation area, removal of the front garden and access onto Main Street.

39. **Apologies** – Buckinghamshire Councillor J Chilver.

40. **Declarations of Interest** – None

### 41. **Minutes**

Members approved the minutes of the meeting of the Parish Council held on the 9<sup>th</sup> July 2024 as a correct record - PPC/02/24-25.

### 42. **To receive updates from Buckinghamshire Councillors**

- Planning – 80,000 houses is target for Buckinghamshire (an extra 20,000)
- Increase in traffic / level of cars is a general concern
- Budget – 71% is for social care

Questions raised by the Parish Council:

- A421 consultation – study group ongoing but not aware of progress.
- Cycle path maintenance (vegetation and gravel) – Councillor Stanier agreed to look into.

### 43. **Sports Field, Play Area and Woodland**

- 43.1 Pavilion items: 1) Clerk raised concerns regarding weekend hire of the pavilion due to use by the football club. Members agreed to focus on hiring for Monday to Fridays and to advertise more widely. 2) Members agreed to adjust the commercial rate. 3) Cleaner – Members agreed to L Hawkins starting from this month. 4) Ramp for double doors – Councillor Smith to advise. 5) Clerk to contact contractors for quotes for the roof. 6) Councillor Burton gave an overview of the annual running costs, approximately £9640. 7) Members agreed to purchase: mat for double doors, noticeboard and to re-frame five of the pictures. 8) Floor has bubbled again, GRB have inspected and await flooring company to inspect.
- 43.2 Pavilion schedule of costs – Councillor Burton provided an update.
- 43.3 Pavilion building regulations – GRB liaising with Buckinghamshire Council. Claim to be made for refund of monies paid.
- 43.4 Pavilion electricity – Members reviewed rates from EON and Octopus. Members agreed to move to Octopus for 2 years at £1420.
- 43.5 Access Path – Members agreed to place order with Empire Landscapes, cost £3125 plus VAT. Five other companies contacted but no quotes received.

- 43.6 Play area & playing field – Members reviewed and agreed items to be carried out. Councillors Dickens and Barnes agreed to cut back some of the low tree branches in the playground. Clerk to order non slip tape.
- 43.7 Woods – Members agreed to the annual inspection, dates to be circulated. Agreed that as many members as possible would attend.

#### 44. Planning

- 44.1. Members reviewed the following new application:
- 24/02136/APP – Householder application for dropped kerb and driveway – 4 Monument Cottages, Main Street. Members agreed comments to be raised.
- 44.2. Members noted applications pending consideration and decisions made by Buckinghamshire Council, see list at end of these minutes.
- 44.3. 22/03695/AOP – Notification of intention to submit an appeal. Appeal not yet submitted. Councillor Burton provided an update and suggested two letters to be sent if appeal received.
- 44.4. Buckingham Neighbourhood Development Plan – Members agreed not to complete.
- 44.5. Proposed changes to National Planning Policy Framework - Members agreed not to complete.
- 44.6. Rosefield Solar Farm Consultation – Councillor Green will attend if possible.
- 44.7. Neighbourhood Plan – Members discussed again but it would need someone to take a lead, with volunteers from the village. As an article in the Padbury Pump had not elicited any significant response then possibly a village meeting may be a way forward. Councillor Barnes agreed to look into this. Clerk to ask BMKALC if anyone can provide a presentation.

#### 45. Finance

- 45.1. Members noted the balances of the bank accounts as at 31<sup>st</sup> August 2024 are:
- Barclays Community Current account ending 959 £12,309.76
  - Barclays savings account ending 970 £59,074.38
  - Barclays Millennium Wood account ending 198 £15,073.51
- 45.2. Members approved the following payments:
- P Molloy: £680.99 August net salary and expenses (mobile top up and Microsoft renewal).
  - HMRC: £7 PAYE for August. Cheque 102475.
  - R Gough: £62.50 Caretaker for August. Standing order.
  - M Jackson: £55 Securing the gate for August. Standing order.
  - NBPPC: £50 Webinar being held on 11<sup>th</sup> September.
  - Harlequin Press Ltd: £380 Printing of the Padbury Through the Years book.
  - EON Next: £167.75 (£159.76 plus £7.99 VAT) Pavilion electricity for 1<sup>st</sup> June to 1<sup>st</sup> September.
  - NPower: £203.83 (£194.12 plus £9.71 VAT) Street lighting for July. Direct debit
  - NPower: £16.55 (£15.76 plus £0.79 VAT) Street lighting for July. Direct debit
  - PKF Littlejohn: £756 (£630 plus £126 VAT) External audit
  - Phillips Print: £239.48 August/September Padbury Pump
  - P & M Facilities Ltd: £390 (£325 plus £65 VAT) Servicing of air source heating
- 45.3. Members noted the following income for August: £578.19 Padbury Football Club rent and electricity and £40 Padbury Pump advertising.

- 45.4. Members approved the Receipts, Payments and Summary Report including budget/actuals as at 31<sup>st</sup> August 2024.
- 45.5. Members agreed to hold a meeting in November to review the draft budget for 2025-26, date to be agreed.
- 45.6. Councillor Green reviewed the bank reconciliations for July and August 2024.
- 45.7. Debit card – Clerk provided an update, Members agreed for paperwork to be signed and card to have clerks name on. Barclaycard may be a possible option.
- 45.8. Audit for 2023-24 – Members noted external auditors signed off on the 4<sup>th</sup> September. Notice of Conclusion of Audit published on our website and noticeboard.

#### **46. Other Parish Council Business**

- 46.1. Right of way lease – Members reviewed and agreed amended lease. Seven year lease and costs now £500, all agreed. Request date of lease to be changed.
- 46.2. Bench – Thank you to Councillors Dickens and Morris for installing. Members agreed to purchase another anchor kit.
- 46.3. Members reviewed and approved the Reserves Policy with a small change and reviewed and approved the Equality and Diversity Policy with a small change.
- 46.4. Padbury through the years book – Members agreed to arrange a collection day at the pavilion. Payment by cash on collection.
- 46.5. Members agreed that the biodiversity policy as drafted was sufficient to meet the council's obligations.
- 46.6. Members agreed November dates to be suggested to Callum Anderson MP.
- 46.7. Members agreed to an annual inspection of assets around the village – to be arranged in the Spring.
- 46.8. Local Cycling and Walking Infrastructure Plan – Councillor Burton to action.
- 46.9. Fix my street – Two issues discussed, Members agreed 1) article in pump regarding gravel from driveways. 2) article in pump regarding hedges, following issue of the pump a councillor to visit the resident.
- 46.10. Members agreed to a request from a resident to place a memorial bench in the village. It was agreed to place the bench in the playground.
- 46.11. Members agreed to annual maintenance for two of the speed signs, cost £325.
- 46.12. Members agreed to a poppy wreath and Christmas tree being purchased.

#### **47. Funding**

- 47.1. Community Boards funding application submitted on the 17<sup>th</sup> June for the zip wire and springy. 50% match funding via the parish council - £5000 in earmarked reserves and donation from youth club to be used.
- 47.2. HS2 Road Safety Fund application submitted on the 19<sup>th</sup> July for some traffic calming measures on Main Street.

#### **48. Contracts and Similar Matters**

- 48.1 Devolved Services – Health and safety information circulated on the 3<sup>rd</sup> July, Members noted the circular and agreed to wait for a briefing to be provided by Buckinghamshire Council.

**49. Meetings, Events and Training**

- 49.1. Community Boards Meeting – 26<sup>th</sup> September, 6.30pm online
- 49.2. North Bucks Parishes Planning Consortium – 18<sup>th</sup> September (online), Councillor Green to attend. Solar Farm webinar on 11<sup>th</sup> September, Councillor Burton attending.
- 49.3. Greener Padbury Group – 25<sup>th</sup> September, Councillor Murray to try and attend
- 49.4. Parish Liaison Meeting – 16<sup>th</sup> October, Councillor Burton to attend
- 49.5. Planning Forum – 14<sup>th</sup> October, online. Councillor Green to see if able to attend
- 49.6. Training – as details circulated.

**50. Maintenance/Environmental Issues**

- 50.1. Jobs around the village – Updated list circulated on the 4<sup>th</sup> September. Members noted that we have two new volunteers who will be working on the verges around Old End.

**51. Highways**

- 51.1. Traffic Calming Measures – Approximate costs of £10,000. Funding applied for.
- 51.2. Lower Way moving traffic enforcement camera – Civil works, signage complete and camera installed.
- 51.3. Junction of Old End and Main Street – Members noted ‘H’ white lines at both drop kerbs will be installed by Buckinghamshire Highways.
- 51.4. Members noted recent correspondence regarding verge and tree on Lower Way.

**52. Matters dealt with between meetings**

- 52.1. Members agreed to allow the football club to use two ‘dugouts’ (on wheels).
- 52.2. Letter sent to planning committee regarding planning application 22/03695/AOP.
- 52.3. Order placed to replace street lantern in Ambers Way, cost £315 plus VAT.
- 52.4. Councillor Burton attending webinar regarding solar farms, cost £50.

**53. Dates of next meetings – Members noted:**

10<sup>th</sup> December, 11<sup>th</sup> February, 15<sup>th</sup> April (to be confirmed) and 13<sup>th</sup> May (to be confirmed).

Meeting closed at 10pm

Signed.....Chairman / Date.....

Planning applications dealt with under delegated procedures:

- 24/01988/ALB – Listed building application for replacement rear door – Stratfords, Lower Way. No objection

Planning applications pending consideration by Buckinghamshire Council:

- See point 44.1

Planning decisions made by Buckinghamshire Council since the last meeting:

- 22/03695/AOP – Outline application for up to 79 dwellings and associated works with all matters reserved except for access – Land North of A413. REFUSED
- 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road. DISPOSE OF OLD APPLICATION
- 24/00791/APP – Conversion of barn outbuilding with alterations and extensions to dwelling with allocated car parking spaces and private amenity space – 7 Bennetts Close. APPROVED
- 24/01637/AGN – Erection of agricultural building – Folly Farm, Winslow Road. APPROVED.
- 24/01988/ALB – Listed building application for replacement rear door – Stratfords, Lower Way. CONSENT GRANTED

List of payments paid between meetings:

- EON Energy Solutions: £212.40 – Street lighting maintenance for quarter ending 30<sup>th</sup> June.
- Padbury CE School: £50 – Refund of deposit for pavilion hire
- Wave: £84.57 – Pavilion water from 15<sup>th</sup> April to 14<sup>th</sup> July, paid by direct debit
- P Molloy: £656.76 – July salary and expenses
- HMRC: £7.20 – July PAYE, cheque number 102474
- Lynch Garden Services: £610 – 2 x playground mowing and village verges in July
- ACS Services: £55 – Fuel costs for mowing the woods
- R Gough: £62.50 – Caretaker for July, paid by standing order on 1<sup>st</sup> August
- M Jackson: £55 – Securing gate for July, paid by standing order on 1<sup>st</sup> August
- M Tweed: £25 – Pavilion cleaning for August
- F Morris: £7 – New padlock for car park gate
- EON Energy Solutions: £378 – New LED street lantern (Amblers Way)
- NPower: £16.02 – Street lighting for June. Direct debit 15<sup>th</sup> August
- NPower: £33.01 - Street lighting for June. Direct debit 15<sup>th</sup> August